



FY 2009 *Preserve America*  
Historic Preservation Fund Grants to Preserve and  
Promote America's Heritage and Cultural Assets

AttachB

APPLICATION FORM

Please follow the Guidelines and Application Instructions to complete this application. Please complete the SF424 Application for Federal Assistance, and note that some fields have been pre-filled and should not be changed. Applicants must submit one (1) signed original and seven (7) copies – a total of 8 – complete application packages, plus one (1) additional photocopy of this page. See additional mailing instructions on the last page of the application form.

1. GENERAL INFORMATION

Project Title (10 words or less) Civil War iPod Driving Tour

Applicant Organization Mayor and Council of Rockville

Contact Person Jeff Winstel Title Historic Preservation Planner

Address 111 Maryland Avenue

City Rockville State MD Zip Code \_\_\_\_\_

Telephone ( ) - FAX Number ( ) - E-mail \_\_\_\_\_

EIN Number: \_\_\_\_\_ DUNS Number: \_\_\_\_\_

Applicant's Congressional District(s) \_\_\_\_\_ U.S. Representative(s) \_\_\_\_\_

Type of Applicant (Select all that apply)

- ☒ *Preserve America* Community  
☐ *Preserve America* Neighborhood  
☐ SHPO

- ☐ THPO  
☐ CLG (must be in the process of applying for *Preserve America* designation or already designated)

Project Category: (Select only one)

- ☐ Research/Documentation  
☒ Interpretation/Education

- ☐ Marketing  
☐ Planning  
☐ Training

Amount Requested Federal Share \$ 20,000

Matching Share \$ 35,000

Total Costs \$ 55,000

Is your community in a designated National Heritage Area?

☒ No ☐ Yes If so, which NHA \_\_\_\_\_

Does your community have an active grant or financial assistance through the NHA? ☒ No ☐ Yes

Has your community received a *Preserve America* grant before?

☐ No ☒ Yes If so, what is the status? Active

SIGNATURE OF AUTHORIZING OFFICIAL (Original copy must have an original signature and be in ink.)

Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

## 2. PROJECT SUMMARY

AttachB

### A. Briefly summarize your project emphasizing the primary objectives and results.

(Your summary must fit in the space provided. Use at least a 10-point font.)

This project is being undertaken to produce a video iPod tour of the Civil War activities that took place in Montgomery County, in concert with the sesquicentennial commemoration of the Civil War. Modeled after the successful, award-winning Heritage Montgomery Agricultural Reserve Driving Tour, the completed project will enable tourists to learn about Montgomery County's Civil War heritage. A video iPod driving tour is an in-depth descriptive interpretive experience that includes narrated history, visual documentation and driving directions. This is one of the many programs Montgomery County Heritage Tourism Alliance (HTA) is planning to commemorate the sesquicentennial anniversary of the Civil War. HTA has convened two meetings with stakeholders and formed committees to exchange ideas and assign tasks. Local historians have been engaged to perform research. Members are also in the process of setting up a County Executive Commemorative Committee for the countywide event.

The primary objective of this project is to educate local residents and tourists about the role Montgomery County played in US history during the Civil War. Most people are unaware that because of being strategically close to Washington DC and bordering the Potomac River, Montgomery County saw a lot of action and constant troop movement throughout the war. Some of the highlights are the Signal Station Corps School with a large encampment in the town of Darnestown, a balloon camp at Edwards Ferry, and the still undisturbed campsite at Blockhouse Point Conservation Park. The Town of Poolesville had 20,000 troops stationed at one time. Montgomery County's center of government, Rockville, was occupied for months at a time and its location on the major road between Washington and the West was of strategic importance, making the town a flashpoint of military movement and action.

The target audience includes, but is not limited to, all the residents of Montgomery County, the State of Maryland, and out-of-state visitors – young and old. The accessibility of the information will assist with the residents becoming capable ambassadors of the regions Civil War heritage as heritage tourism in the area increases during the sesquicentennial. Studies indicate that the Civil War is the leading heritage tourism attraction in the country. The completed video project will continue to have a life after the 150-year anniversary as visitors will be able to download it on their portable video devices and take it with them anytime. In addition, the Podcast will be adapted for television and made available to local community access stations, such as Rockville's Channel 11.

The research for this project is currently underway. Civil War historians are researching all the important sites, collecting historical facts and arranging them in themes so that a 'story' can be woven together and presented with appropriate pictures and music. The final product will be a video Podcast that will enable visitors to take self-guided tours of the county for a Civil War experience. The convenience of downloading the whole tour on a portable iPod, or similar device, and taking it along enhances the tour experience. A video tour can provide in-depth narration that one can listen to while driving along enjoying the view. Besides narration the video will include directions, historic pictures, and sound effects accompanied by period music. The iPod will be translated into Spanish and Chinese to provide outreach and education to our diverse local population.

### 3. PROJECT DESCRIPTION AND BUDGET

Applicants are strongly encouraged to provide answers in the spaces provided.

- A. **Describe the historic resources affected by the project, including whether they are listed in the National Register of Historic Places and/or designated at the State or local level.** Please explain how this project will aid in the preservation of the resources listed.

Rockville's premier historic structure, the 1812 Beall-Dawson House, (listed in the National Register and designated as a local historic district) was owned by the pro-Union Beall sisters. General George McClellan stayed at the Beall-Dawson during his headquarters encampment in Rockville prior to the battle of Antietam. Dr. Edward E. Stonestreet held the office of examining surgeon for Montgomery County, authorizing medical exemptions for military service. His office has been relocated to the grounds of the Beall-Dawson house.

Confederate General Jeb Stuart brought his army through Rockville on June 28, 1863 with 8,000 cavalymen on their way to Pennsylvania. A boisterous reception by Southern sympathizers greeted the rebels, while Union sympathizers went into hiding. Stuart found many in the vestry of Episcopal Church on Washington Street, (National Register and local historic district) arrested three of the leaders and marched them to Brookeville, later releasing them. On July 13 of 1864, Union and Confederate forces fought for control of Rockville as a battle erupted on Commerce Lane, in front of the Beall Dawson House.

Blockhouse Point Conservation Park is an area rich in the natural and cultural history of the Potomac Valley. The Park encompasses historic Civil War ruins of national significance, mature upland forests and views of the Potomac Valley not equaled elsewhere in Montgomery County. Many of the existing trails in Blockhouse Point Conservation Park are part of the historic Civil War complex for which the park is named; vestiges of the transportation system that furnished material and supplies to the men who were stationed there. These historic routes have been used for more than 140 years

This project will aid in the preservation of these resources by bringing increased visitation and interest to these sites. Many heritage sites receive renewed attention to their condition due to increased visitation and exposure. The Civil War iPod will provide both, creating a higher profile and increased community pride in these resources. The translations will create community interest and pride in a broader segment of the local population encouraging a greater amount of participation in heritage stewardship on the local level.

- **How will the proposed project promote heritage tourism in the community and lead to the preservation of its historic resources?**

The Civil War iPod tour will be modeled after the Rural Heritage Byway Tour, which became available this past spring. Stories of the county's agricultural history are presented through narrative, visual materials (photographs, drawings, written material of the period) and music. One of the exceptional things about the podcast is that it makes local history easily available to anyone with access to a computer. The story Montgomery has to tell can be heard not only by County residents, but by potential visitors from around the country. The Montgomery County Office of Economic Development provides a link from its website to the Heritage Montgomery site.

Reviewers have called the Rural Byways podcast tour "Innovative," "Fascinating" and "Cutting Edge." The Heritage Tourism Alliance of Montgomery County received the 2008 Educational Excellence Award from the Maryland Historical Trust for this self-directed tour, the first to use this format in any of the State heritage areas. The Heritage Tourism Alliance of Montgomery County (HTA) produced its first podcast, the Montgomery

Over the past six months, the HTA website has seen a steady increase in both general visitors and those coming from iTunes, the site from which the podcast is downloaded. Prior to the availability of the podcast on our website, visits averaged 50 hits daily. Since the podcast was posted hits have steadily climbed to approximately 140 per day. Between 15-20% of visitors exploring the HTA website are coming from iTunes. All trends indicate that these numbers will continue to grow.

The Rockville Channel is nationally recognized for its meeting coverage, election coverage, news programming, interview programs, documentaries, and other information/education programs related to Rockville city government. Along with televising all Mayor and council meeting, Planning Commission meetings and Historic District Commission meetings, The Rockville Channel includes City Hall Report, Cityline, an in-depth interview show; how to videos and full-length features on city government, special events, and special interest features such as programs on local history and natural resources.

This video tour will draw attention to historic sites by bringing in a large number of visitors. This will lead to an appreciation of sites making people aware of the important roles these sites played in history. That awareness will prevent neglect and encourage stewardship and preservation of these sites for future generations.

- **Describe how the project meets the goals of the local or statewide preservation plan, heritage tourism plan, or other plan(s) that address heritage tourism, cultural resources, and preservation. Identify the specific goal(s) and plan(s) and state when they were developed and adopted by the community.**

In 1996 the State of Maryland signed into law a bill to promote historic preservation and areas of natural beauty in order to stimulate economic development through tourism. The Maryland Heritage Areas Authority (MHAA), housed in the Maryland Department of Planning (MDP), was created to oversee implementation. This bill has led to the development of eleven Heritage Areas in the state. Heritage Tourism Alliance of Montgomery County was established in 2003 and became a Certified Heritage Area in 2004 making it eligible for special project grants, loan assistance and tax incentives.

Heritage Tourism Alliance (HTA) is a non-profit organization whose mission is to raise the profile of Montgomery County's lengthy, rich history with residents and their visitors and enhance economic activity in the designated historic areas by combining quality heritage tourism and small business development with preservation, cultural and natural resource conservation and education.

The heritage area initiative was formed to connect residents and visitors— more consciously to the place they call home or choose to visit, thereby increasing their understanding and appreciation of the County’s past. There are three themed areas in the heritage initiative of Montgomery County:

- Poolesville and the surrounding upper County is a gateway to the farming cluster as well as to Civil War sites
- Sandy Spring and Brookeville were founded by Quakers in the early 18<sup>th</sup> century and are featured for their religious tolerance and role in the Underground Railroad
- Construction of the Chesapeake and Ohio Canal in the early part of the 19<sup>th</sup> century and the building of the Baltimore and Ohio Railroad in the last half of that century started the County on the path on Innovative Technology, of great importance today.

The main focus of the Alliance has been to establish the presence of the County’s Heritage Tourism Office and its programs with the State, County and the private sectors. The Alliance continues its cooperative partnerships with the Montgomery County Historical Society, the Maryland National Capital Park and Planning Commission, the Conference and Visitors Bureau of Montgomery County, the Poolesville Chamber of Commerce, the Sandy Spring Museum, the Historic Medley District, Inc. the Cities of Rockville and Gaithersburg as well as with neighboring civic associations.

- **Describe the public-private partnerships involved in the project and how these partnerships will sustain and support the resource(s) after the grant project is complete?** Describe/list all entities that are involved with, or affected by, the project. Attach evidence of involvement from partner organizations such as letters of support that specifically state confirmation of their contribution(s). See Supplemental Information in the guidelines for more information regarding partnership documentation.

PARTNER	CONTRIBUTION
• Maryland Heritage Area Authority	20,000 -- cash
• M-NCPPC Historian/Archeologist staff	5,000 staff time
• City of Rockville Historic Preservation Planner	5,000 staff time
• Montgomery County Heritage Area staff	3,500 staff time
• Montgomery County Historical Society	1,500 staff time

- **Explain how the project will engage public involvement?**

The project will engage public involvement through numerous public agencies and community historical societies and organizations. Repositories will be accessed and researched for period images of Civil War events and sites, for use in the video portion of the iPod. Local historical societies and scholars will be asked to review and edit the text, ensuring a strong buy-in from the county heritage community. Advertisements will be made requesting the public share any artifacts or images appropriate to the project. A community focus group will be utilized to screen early cuts of the production and provide feedback. The final product will be available to county schools for curriculum development and enrichment.

- **C. Project Activities -- Describe the project activities necessary to achieve the Project Objectives? List and describe all tasks and products. All grant activities must be accomplished within the grant period (generally 1 to 2 years).**

TASKS	PRODUCTS
Preliminary research from committee	Annotated source notes and bibliography
In-depth research on selected topics	Development of themes and specific site histories



## TASKS

Draft of final story  
Producer's draft due  
Identification of prints/photographs  
Narration  
Translation  
Format to DVD

## PRODUCTS (continued)

Initial text for the narrative  
Final narrative text  
Selection of images and incorporation in narrative  
Selection of actors/ recordation of specific narratives  
Vocal translations in Spanish and Chinese  
DVDs for local television broadcasting

[AttachB](#)

### **4. Include any essential support material which help explain your project (e.g. photograph of building if appropriate, brochure, survey, resumes, etc.)**

The following material is attached:

iPod of Montgomery Rural Heritage Byway Tour website information  
New Heritage Montgomery brochure

**D. Timeline --** Show a timeline for all of the above listed activities. The timeline may be attached as a separate page.

**See attached**

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Preserve America Grant, 2009 City of Rockville		2009														2010								
Civil War iPod Timeline		Year	Month	3	4	5	6	7	8	9	10	11	12	1	2	3	4	5	6	7				
Preliminary Research																								
In-depth research on selected topics																								
Draft of final story/ narrative																								
Producers draft completed																								
Selection of prints/ photographs																								
Recording Narration																								
Translating Narration																								
Formatting for DVD																								
Distribution/ Going Live																								

- E. Personnel & Consultant Qualifications** -- List the project personnel that will administer and the types of consultants that will be hired to complete the project. Describe their responsibilities and the percentage of time each will dedicate to the project. Describe the criteria that will be used to competitively select consultants for their services. ***All Federal grants require consultants to be competitively selected*** (please see page 3 of the guidelines for more information).

Names	Title	Project Role	% of Time
<u>Heritage Montgomery</u>			
Margaret Erickson	-- Executive Director, Heritage Montgomery	Project Coordinator	10
Romola Ghulamali	-- Historian, Website Manager	Project Associate	5
Lori Ranney	-- Grants Marketing Administrator	Project Associate	5

Ms. Erickson will oversee the development of the iPod driving tour and will be assisted with coordination and marketing by staff members, Romola Ghulamali and Lori Ranney

Volunteer Historians

Michael Dwyer	-- Historian	Historian	10
Susan Soderberg	-- Historian	Historian	10

Mr. Dwyer and Ms. Soderberg will be responsible of coordinating and guiding the research on the historic sites and narrative for the project. Both are currently retired after long career in historic preservation and history in the Montgomery County area.

M-NCPPC/ Montgomery County Parks (In-kind)

Joey Lampl	-- Historian	Historian	5
James Sorenson	-- Archeologist	Archeologist	5

Ms. Lmapl and Mr. Sorensen will be assisting with the research and interpretive narrative preparation for the sites along the driving tour, along with mapping out the best routes and overall format for the driving tour to enhance the selected interpretive story lines.

City of Rockville (In-Kind)

Jeff Winstel	-- Preservation Planner	Planner	5
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Mr. Winstel will assist with any research on Rockville sites and development of driving route in the Rockville area.

Paid Consultant/ Film Production

Barbara Grunbaum	-- Video/ Television Producer	Potential Consultant	55
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Video/ Television Producer consultant will be responsible for coordinating the final script, hiring actors, filming period photos and other relevant visual, and recording narrative, overseeing translations, and format final products.

Consultants will be selected through a competitive process as per federal requirements and instructions of grant program.



**F. What are the sources of the non-federal match?**

List the **secured** sources and other funds associated with the required dollar-for-dollar non-Federal match, which can be cash, donated services, or use of equipment. Federal appropriations or other Federal grants may **not** be used for match, except Community Development Block Grants (CDBG) grants from the Department of Housing and Urban Development. All non-Federal matching funds must be used during the grant period to execute the project. If the match is **not secured**, explain how it will be raised.

• <b>Maryland Heritage Area Authority</b>	<b>20,000 -- cash</b>
• <b>M-NCPPC Historian/Archeologist staff</b>	<b>5,000 staff time</b>
• <b>City of Rockville Historic Preservation Planner</b>	<b>5,000 staff time</b>
• <b>Montgomery County Heritage Area staff</b>	<b>3,500 staff time</b>
• <b>Montgomery County Historical Society</b>	<b>1,500 staff time</b>

**G. Budget --** Outline the project budget in the form below; add additional lines in a category as needed.

- All costs associated with the project must be eligible, reasonable, and directly relevant to the project.
- Each cost item must clearly show how the total charge for that item was determined (example: hours x hourly rate = total cost).
- All major costs must be listed, and all cost items should be explained in the narrative of the application.
- The budget must include at least the minimum required match (e.g., if applying for a \$30,000 grant, the budget must describe a total of \$60,000 in costs/work).
- All non-Federal match must be cash expended or services donated during the grant period (generally 1 to 2 years) and not before.
- If including indirect costs, please make sure to include documentation supporting your Indirect Cost Rate.
- If you have any questions about cost categories, or how to formulate some of your budget items, please email [NPS\\_PreserveAmerica@nps.gov](mailto:NPS_PreserveAmerica@nps.gov).

**1. Personnel.** Provide the names and titles of key project personnel. Include only the percentage of time used on the project. Please note that grant funds may not be used to pay Federal employee salaries, nor may Federal salaries be used as match/cost share. Please consult page 3 of the guidelines for more information on allowable personnel costs.

Name/Title of Position and % of time spent on this Project	Wage or Salary	Federal Grant Funds	Match /Cost Share (if any)	Total
	\$	\$	\$ 4,500	\$ 4,500
<b>Subtotal</b>		\$	\$	\$ 4,000

**2. Fringe Benefits.** If more than one rate is used, list each rate and the wage or salary base.

Rate	Salary or Wage Base	Federal Grant Funds	Match / Cost Share (if any)	Total
% of 10%	\$	\$	\$500	\$ 500
<b>Subtotal</b>		\$	\$	\$ 500

**3. Consultant Fees.** Include payments for professional and technical consultants participating in the project. Please consult page 3 of the guidelines for more information on allowable consultant costs. Maximum hourly rates charged to this grant may not exceed 120% of the salary of a Federal Civil Service GS-15, Step 10, which in Fiscal Year 2008 was \$88.67 per hour or \$685 per day.

Name and Type of Consultant	# of Days	Rate of compensation or fixed rate for project	Federal Grant Funds	Match/Cost Share (if any)	Total
Writing, production, narration, translation, studio fees		\$ tbd	\$ 20,000	\$ 20,000	\$ 40,000
Historians/ Planner Volunteers		\$10,000		\$10,000	\$ 10,000
<b>Subtotal</b>			\$	\$	\$ 50000

**4. Travel and Per Diem.** Indicate the number of persons traveling, the total days they will be in travel status, and the total subsistence and transportation costs.

From/To	# of People	# of Travel Days	Subsistence Costs (Lodging and Per Diem)	Transportation Costs (Airfare and Mileage)	Federal Grant Funds	Match/ Cost Share (if any)	Total
					\$	\$	\$
<b>Subtotal</b>					\$	\$	\$

**5. Office Supplies and Materials.** Include consumable supplies and materials to be used in the project and any items of expendable equipment, i.e., equipment costing less than \$5000 or with an estimated useful life of less than two years. Equipment costing more than that should be listed in Equipment - Category 6.

Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total
	\$	\$	\$	\$

<b>Subtotal</b>		\$	\$	\$	AttachB
<b>6. Equipment.</b> List all equipment items in excess of \$5000. Items worth less than \$5000 or that have a useful life of less than two years must be listed in Supplies and Materials - Category 5.					
Item	Cost	Federal Grant Funds	Match/Cost Share (if any)	Total	
<b>Subtotal</b>					

<b>7. Other (specify).</b>				
Item	Cost	Federal Grant Funds	Match / Cost Share (if any)	Total
Licensing	\$ 5,000	\$ 5,000	\$	\$ 5,000
<b>Subtotal</b>		\$	\$	\$ 5,000

<b>BUDGET SUMMARY</b> Enter category totals here			
Category	Federal Grant Funds	Match/Cost Share	Total
<b>1. Personnel</b>	\$	\$ 4,500	\$ 4,500
<b>2. Fringe Benefits</b>	\$	\$ 500	\$ 500
<b>3. Consultant Fees</b>	\$ 20,000	\$ 30,000	\$ 50,000
<b>4. Travel and Per Diem</b>	\$	\$	\$
<b>5. Supplies and Materials</b>	\$	\$	\$
<b>6. Equipment</b>			
<b>7. Other</b>	\$	\$ 5,000	\$
<b>TOTAL PROJECT COSTS</b>	\$ 20,000	\$ 35,000	\$ 55,000



12 November 2008

The Heritage Tourism Alliance of Montgomery County (HTA) will submit a grant proposal to the Maryland Heritage Area Authority (MHAA) for an FY2010 Program Grant in the amount of \$25,000 for production of the Montgomery County Civil War podcast. This project meets the MHAA FY 2010 Grant Funding Priority of “projects that contribute to the commemoration of the Sesquicentennial of the Civil War in Maryland.”

In FY08 HTA received a \$15,000 MHAA Program Grant for its first podcast, the Montgomery Rural Heritage Byway Tour, which also received the 2008 Educational Excellence Award from the Maryland Historical Trust. The story of the Civil War in Montgomery County is significant enough that we feel it will translate well into an important learning tool for newly arrived populations to the Washington metropolitan area. An important, new, component of this podcast will be its translation into Spanish and an Asian language to be determined.

Peggy Erickson  
Executive Director  
Heritage Tourism Alliance of Montgomery County



12 November 2008

The Heritage Tourism Alliance of Montgomery (HTA) staff will be directly involved coordinating and supervising the production of the Montgomery County Civil War podcast.

We foresee our three staff members dedicating at least 150 hours over the course of this two-year project. This staff payroll commitment would total a minimum of \$5000.

Peggy Erickson  
Executive Director  
Heritage Tourism Alliance of Montgomery County

Margaret M. Erickson

washgrv@aol.com

12 The Circle~ Washington Grove, Maryland 20880

Phone 301-926-7514

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Executive Director~ Heritage Tourism Alliance of Montgomery County  
October 2003 to present

Chief of Staff Councilmember Nancy Dacek, Montgomery County Council  
December 1990 to December 2002

- Developed strategies for achieving legislative and policy objectives
- Analyzed and researched legislative and policy initiatives
- Created public relations plans and executed successful press strategies for special projects
- Worked with citizen and community representatives to address community concerns
- Managed Councilmembers office staff and operations
- Coordinated, prepared and presented briefings to Councilmember and constituent groups
- Developed expert knowledge of government agencies and maintained ongoing contact with high level government officials.

Board of Maryland Life Magazine  
June 2004 to present

Board of Life Science Technology, Gaithersburg Maryland  
1993-1997

President of Concerned Citizens and Scientists  
1982-1990

Montgomery County Civic Federation- First Vice President

Founding Member- Shady Grove Alliance

Awards

Common Cause of Maryland 2000 for leadership as a founding member of CIT  
PAC

Star Cup from Montgomery County Civic Federation 1990

Education  
Boston University  
1958-1962



## ROMOLA Q GHULAMALI

19408 Penrod Terr.  
Germantown Maryland 20874

(H) 301 528-9081  
(C) 240 899 7322  
Romola.Ghulamali@gmail.com

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### Education

Bachelor of Arts in Historic Preservation. University of Maryland, College Park. May 2005.

Final paper/thesis: Proposal for adaptive reuse of the Rosenwald School in Poolesville, Maryland.

#### Related course work:

Graduate level HISP courses in Preservation Overview, Documentation, and Ethnic and Social Aspects. Other courses include: Architectural History, Art History, Urban Planning, Geography, Drawing, African American Studies, Material Culture Studies and Environmental Policy.

### Employment:

Heritage Montgomery, Germantown MD March 2006-Present  
Historian and Website Manager (Part-time)

Assist with preparing for Heritage Days by coordinating with participants, publicizing event in press and preparing brochure. Write nomination for historic designation and prepare and apply for grant applications. Add additional information to website and update it on a weekly basis.

M-NCPPC, Prince George's County MD. Feb. 2006-May 2006  
Planner (Part-time)

Worked on the rehabilitation of the Ridgeley Rosenwald School. Prepared material for presentation to Maryland Senate and County Council for Bond Bills resulting in \$1.2 million grant. Researched grants, identified funding sources wrote grant applications coordinated task force meeting and produced summaries. Assisted with digitizing the photographic collection for the new Illustrated Inventory of Historic Sites.

Comcast Communications, Lanham, MD 1991-2001  
Design Specialist  
Supervised design section, assigned tasks, prioritized and completed jobs in a timely manner.

### Internship:

M-NCPPC, Prince George's County MD. Historic Preservation Office Fall 2005  
Undertook tasks related to restoring and reusing the Ridgeley Rosenwald School Historic Site  
Drafted necessary correspondence and performed tasks noted above.

HABS/HAER/HALS, NPS, Washington DC Summer 2004  
Worked with Collections Manager to create an audit report for North Carolina.  
Performed bibliographical and archival research of NHL, NR, SHPO and tour books. Detailed architectural, social, cultural and economic history of area. Statistically analyzed drawings and photographs of sites and buildings and assisted with curatorial work.

**Lori Adaska Ranney**  
 12401 Bobbink Court  
 Potomac, Maryland 20854  
 301.251.2890 (h) 301.502.4021 (c)  
 Lranney@comcast.net

## Experience

### *Grants Administrator & Marketing Coordinator*

Heritage Tourism Alliance of Montgomery County June 2008 to present

- Prepare grant applications and promotional materials

### *Editor*

Wootton HS Booster Club Sports Books; Olney Soccer Team Books 2005 – 2007

- Produced full-color booklets promoting all high school teams and club soccer team

### *Editor*

Wootton HS, Cabin John MS, Cold Spring ES Newsletters 1998 – 2007

- Responsible for production coordination, editing, copyediting, layout, and coordination with faculty and staff of monthly and bimonthly newsletters

### *Administrative Coordinator*

Montgomery Soccer, Inc., Rockville, MD 2000 – 2003

- Newsletter editor; website manager; coordinated player and team registration and field management

*Freelance Copy Editor* 1995 – 1997

*President, Aspen Hill Cooperative Nursery School, Rockville, MD* 1992 – 1994

*Publications Coordinator, American Institute of Architects, Washington DC* 1987

*Program Assistant, Woodrow Wilson Museum, Washington DC* 1986 – 1987

## Education

*Purdue University, West Lafayette, IN* 1973 – 1977

B.A. in Political Science, Creative Arts Minor

*George Washington University, Washington, DC* 1994 – 1995

Course work in Publications Certificate Program

**MICHAEL F. DWYER**

9549 Duffer Way  
Gaithersburg, MD 20879  
301/869-6677 (home)  
301/840-5848 (office)

**EXPERIENCE**

Currently employed as *County-Wide History Coordinator* for the **Maryland National Capital Park and Planning Commission, Department of Parks**, a government agency responsible for land-use planning and parkland acquisition in the Maryland suburbs of Washington, D.C. Direct and participate in every aspect of historic site preservation and interpretation as administrator of various historical activities.

Supervise the preservation, restoration, and interpretation of approximately one hundred historic and two hundred archeological resources located in urban, suburban, and rural settings located on 30,000 acres of parkland. Properties include prehistoric and Civil War encampments as well as manor homes and grist mills. Coordinate preservation activities with planning, engineering and design, property management and maintenance, and development divisions. Represent the Department in historic matters at planning board public hearings and direct creation of interpretive displays and materials. Arrange and supervise work of other employees, volunteers, and student interns. Responsible for budget and administrative matters.  
1980 - Present

Served on Advisory Committee on Historic Sites which resulted in the creation of the current *Master Plan and Ordinance for historic Preservation*. Assisted large volunteer program in researching properties identified in the original *Inventory*. Conducted survey of Parks Department historic and archeological resources and established policies for them in *Parks and Open Space Plan*. Served on various preservation committees for properties such as Black Rock Mill, National park Seminary and Darnall Farm. Also member of the Montgomery County Committee of the Maryland Historical Trust, Board of Directors, Montgomery County Historical Society and one of the founders of the Friends of Historic Hyattstown, Inc.  
1975-1980

Conducted the official state *Inventory of Historic Sites* for Montgomery and Prince George's Counties. Resulted in the recording of over 1,600 properties of historic and/or architectural significance and formed the basis for subsequent preservation programs. Promoted actively the protection of these properties with government agencies, private organizations and individuals through personal contacts, public appearances, and speaking engagements. Collected extensive reference material from county, state, and national research facilities. Contributed data and recommendations to numerous environmental impact statements and land-use master plans.  
1971-1975

**EDUCATION**

B.A., History, North Carolina Wesleyan College (6. WASH. UNIV. GRAD COURSES)  
Historic Preservation Internship in senior year

*Cornell University Summer Institute in Historic Preservation Planning*

Attended numerous national, state, and local conferences, workshops, and training sessions with particular emphasis on restoration/maintenance techniques.

**INTERESTS**

Total restoration of personal residence in 19th century historic village

B - 17

**REFERENCES**

Available upon request.

**SUSAN COOKE SODERBERG**

19313 Liberty Mill Road  
Germantown, Maryland 20874  
301/972-0795, c) 301-814-5048  
e-mail: soderberg@md.net

**Work Experience**

**1999 (March)-2008-- Education and Outreach Planner.** Maryland-National Capital Park and Planning Commission. Part-time. Plan programs for park historic sites, work with Commission park master plan committees, trails committees and historic site restoration committees on assessments and planning for future development, work with volunteer groups and train volunteers to interpret historic sites, manage a grant program, write a quarterly newsletter, manage house museum collections, public relations, develop historic markers.

**1985-present -- Free-lance writer, historian:** Currently a writer and research consultant. Research for the [Civil War Trails in Maryland] for the Maryland Department of Tourism Development, 2002-2004; Weekly column on local history for the Gazette Newspapers, 1985-1995; weekly column, for the Journal Newspapers, 1989-90; four books and numerous articles published. Numerous Oral History interviews conducted. Slide and Powerpoint presentations on local history and book topics. Taught a course on [Maryland History] for Montgomery College Continuing Education program. Historical research for the [Newseum,] and museum programs consultant for the Montgomery County Historical Society.

**1990-92 -- Curator (temporary) for the Historic Medley District, Poolesville, Maryland:** created a replica of an 18th century store in a log store building; researched and catalogued items for the store; inventoried, catalogued, and archived photograph and slide collection; wrote docent interpretation; helped research and write an application for the National Historic Register.

**1989-91 -- Lecturer (temporary/part-time) for Montgomery College, Germantown, Maryland.** Taught several courses on a college level on Art History, Art Appreciation.

**1978-91 -- Lecturer for La Leche League International at State and International Conferences. Publicity Chairman for the 1985 International Conference in Washington D.C. with more than 2,500 participants, plus a 3-day physicians' seminar.**

**pre-1970 -- Manager of the Sales Room and Docent at the National Gallery of Art, Washington, D.C.; Docent, Colonial Williamsburg; librarian, radio announcer, television production supervisor at the College of William and Mary.**

**Education**

1996 coursework in computer cartography at Montgomery Coll.

1992 **Master of Arts, American Civilization, George Washington University, Washington, D.C.**

1970 **Graduate Coursework in Education, George Washington University, Washington, D.C.**

1967 **Bachelor of Arts in Art History and Applied Art, minor in Theater and Speech, College of William and Mary, Williamsburg, Va.**

1965 **Undergraduate coursework, Randolph-Macon Women's College, Lynchburg, Va.**

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### Publications

A Guide to Civil War Sites in Maryland (White Mane Pub., Nov. 1998)

The Met: A History of the Metropolitan Branch of the B & O Railroad, 1998.

Who Was Who of the Civil War Correspondents, 1996 (40 page pamphlet)

"The 19th Century General Store in Montgomery County," The Montgomery County Story, Vol. 39 #1 (Feb., 1996).

"Maryland's Civil War Monuments," The Historian, Vol. 58 #3 (Spr, 1996)

Lest We Forget: A Guide to Civil War Monuments in Maryland, White Mane, 1995

"The Confederate Monument and its Symbolism," The Montgomery County Story, Vol. 36 #3 (Aug., 1993).

A History of Germantown, Maryland, self-published, 1989 (more than 1,000 sold)

Numerous articles in The Gazette Newspapers (besides column), The Washington Times, The Germantown Handbook, New Beginnings.

### Community Service

Commissioner, Governor's Commission on Military Monuments, May, 2001-2006

Commissioner, Montgomery County Historic Preservation Commission, 1995-1999

Lecturer on local history, Civil War monuments and local history, 1990-present

Founder of the Germantown Historical Society, president 1989-1998, currently on Board

Germantown Town Center Committee (County Executive appointed), 1990-91

Germantown Citizens Association President, 1986-89 (closely involved with the county on the revision of the Germantown Master Plan)

Delegate on the Board of the Germantown Alliance, 1983-2001

Served on five County Art Selection Juries.

La Leche League Leader, 1978-89

Girl Scout Leader (all levels), 1979-90

### Awards

1995 Citizen of the Year by the Germantown Citizens Association



## SUMMARY STATEMENT

Twenty years of Historic Preservation experience in government and not-for-profit agencies with emphasis in planning, historic documentation, program development and administration. Extensive public speaking and writing experience. Member of the American Institute of Certified Planners and certified professional Historian, and Architectural Historian, 36 CFR Part 61

## WORK EXPERIENCE

11/06 – Present

### **CITY OF ROCKVILLE, COMMUNITY PLANNING AND DEVELOPMENT SECTION**

Lead Historic Preservation Planner

Develop section work plan, process applications for Certificate of Approval, National Register nominations, local historic site evaluation submissions, development review, County and State Tax Credit projects, CLG program and heritage tourism initiatives.

11/05 – 11/06

### **MARYLAND NATIONAL CAPITAL PARKS AND PLANNING COMMISSION**

Senior Planner, Historic Preservation Division

Responsible for updating Prince George's County *Historic Sites and District Plan*, including development of RFP, contract negotiation and management. Additional duties include community master plan development and site development plan review.

1/00 – 09/07

### **URSULINE COLLEGE, HISTORIC PRESERVATION PROGRAM**, Pepper Pike, Ohio

Adjunct Professor

Teach graduate and undergraduate courses: Introduction to Historic Preservation, Issues in Historic Preservation, Historic Documentation/ National Register, Grant Writing and Preservation Planning. Wrote successful application for National Council of Preservation Education Association certification.

5/97 – 11/2005

### **NATIONAL PARK SERVICE**, Ohio & Erie Canal Association, Peninsula, Ohio

Planner/ Program Analyst

Project Manager for development of legislatively mandated Ohio & Erie Canal National Heritage Corridor Management Plan. Developed and administered Corridor Matching Grant Program, an NPS sub-grantee funded program. Additional duties include coordinating NPS technical assistance requests for Community Planning, National Register, Historic Interpretation, and Federal Rehabilitation Investment Tax Credit projects for corridor communities.

10/91 - 4/97

### **NATIONAL PARK SERVICE, CUYAHOGA VALLEY NRA**, Brecksville, Ohio

Cultural Resource Management Specialist



**JEFFREY F. WINSTEL, AICP**

**20103 Sycamore Farm Drive Clarksburg, Md. 20871 (301) 785-7366**

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AttachB



Professional services position responsible for cultural resource management initiatives including National Register nominations, Section 106 compliance, Resource Management Plan, Building Utilization Plan, and Cultural Landscape Report for 33,000-acre urban National Park unit.

01/90 - 10/91

**OHIO HISTORIC PRESERVATION OFFICE**, Columbus, Ohio  
National Register Manager

Senior level position responsible for administration of National Register of Historic Places program for Ohio State Historic Preservation Office. Other responsibilities include Part I certifications for the FRITC program and serving on the CLG grant selection committee.

01/89 - 01/90

**CANAL CORRIDOR ASSOCIATION**, Chicago, Illinois  
Program Associate

Staff position in not-for-profit agency providing technical assistance for local and regional preservation and economic development initiatives for nation's first National Heritage Corridor

06/88 - 08/88

**HISTORIC AMERICAN ENGINEERING RECORD**, New River Gorge NSA, West Virginia  
Historian

Researched and documented the historic industrial technology of a coal processing town for National Park Service. Final document deposited in Library of Congress.

05/87 - 12/88

**COBBLESTONE HISTORIC FARM MUSEUM**, City of Ann Arbor, Parks and Recreation  
Interpretive Specialist

Managed facility operations and special events including supervision of support staff and volunteers

06/86 - 09/86, 06/87 - 09/87

**CHATEAU D'AVEZAN RESTORATION PROJECT**, Gascony, France  
Program Coordinator/ Volunteer position

Recruited student volunteers, coordinated flight arrangements, organized work teams and served as crew foreman for private restoration of twelfth century castle

## EDUCATION

12/88 **MASTER OF SCIENCE**, Eastern Michigan University:  
Major: Historic Preservation Planning  
National Dean's List

06/85 **BACHELOR OF ARTS**, Ohio State University  
Major: Fine Art / Minor: Business Marketing  
Phi Beta Kappa Honor Society

**Barbara Grunbaum**  
 15312 Basswood Court  
 Rockville, MD 20853  
 301-929-3134  
 (fax) 301-929-1379  
 bgrunbaum@verizon.net

**EDUCATION****M.F.A. in  
Photography**

Rochester Institute of Technology, Rochester, NY  
 attended: 1982-1984; degree granted: 1987

**B.A. in  
Studio Art**

Wesleyan University, Middletown, CT  
 attended: 1975-1979; degree granted: 1979; graduated with Honors

**EMPLOYMENT****May 2003 to  
present****G2 Media, Rockville, MD  
Video Producer**

- produces video programs and podcasts, tasks include: idea generation, treatment development, scripting, location and talent scouting, directing camera crew, developing an EDL and supervising off and on-line edits

**January 1990 to  
May 2003****Self Employed****Contract Television Producer with Montgomery County Government:**

- produced informational videotapes about County Services, tasks included: idea generation, treatment development, scripting, location and talent scouting, directing camera crew, developing an EDL and supervising off and on-line edits

**August 1986 to  
January 1990****Montgomery Community Television, Inc., Rockville, MD  
Supervising Producer**

- produced cable TV programs to air in Montgomery County
- completed or supervised all phases of production, including writing, set and lighting design, post-production
- directed both studio and field productions

**November 1984 to  
August 1986****Montgomery Community Television, Inc., Rockville, MD  
Production Coordinator**

- worked directly with the Montgomery County Public Information Office, to provide production and technical support to County Cable
- directed studio and field productions
- hired, trained and supervised the production crew

**AWARDS****May 2008****Educational Excellence, Maryland Historical Trust**

Producer: Montgomery Rural Heritage Byway Tour

**October 2007****Public Education Award, American Planning Association, MD Chpt.**

Producer: Montgomery Plans

**July 2004****N.A.T.O.A Programming Awards - Third Place**

Documentary Profile Category

**May 2003****Educational Excellence, Maryland Historical Trust**

Producer: Paths to the Present: Montgomery County Stories, 2002 compilation

**May 1999****Outstanding Local History Event**

Producer: 200th Anniversary of Chiswell's Inheritance (video coverage of event)

**December 1997****Communicator Award: Award of Distinction**

Producer: Deer Management in Montgomery County

**July 1991****Hometown USA Video Festival Finalist: Municipal Programming**

Producer: Yours For Life: Montgomery County Parks

**May 1989****National Academy of Cable Programming Ace Award**

Program Series Talk Show

**July 1987**

Producer: Teen Talk

**Hometown U.S.A. Video Festival First Place:**

Informational Programming Category

Director: Montgomery County Animal Shelter: The Animals, The People

REFERENCES AVAILABLE UPON REQUEST